

**MY CLASSROOM, MY RULES!!** The following are the STRUCTURE and BOUNDARIES that are set for this class. If they are not acceptable, please see your counsellor about registering to another course.

**Environment:** This is a QUIET class. Can't think and program if distracted.

**Bell Sound:** Work on your programming skills and stay in your seat from the START Bell and right to the END Bell (EVERYDAY)!!

**Cell phones:** When you enter the class place your cell in one of the two boxes provided at the FRONT of the classroom and you can pick it up when the bell ring at the end of class. If your phone is confiscated during class (you "forgot" to put it into one of the two boxes) you can pick it up at 3:05pm from Rm 3020. Since all the desktop computers have internet, you can look up any information required from google on these computers. No need to use your cell phones. Please have your parents contact me if this rule does not apply to you.

**Attendance:** You will be marked **Late** in MyEd when you are not in your seat at the starting bell of the period and marked **Absent** in MyEd if you are not in class within 5 minutes of the bell. Please inform your parents of your excuses as to why you were marked late and/or absent. Any Authorized Excuses (**AE**) i.e. Field Trips, Medical appointments, must be presented with a note from your parents or supervised adults a minimum of 1 day before the event. Otherwise, you will be marked Absent for the day.

**TOC:** If I am away, He/She is in charge. Same Rules Apply! Any Misbehavior will be reported, and I will email your parents/guardians.

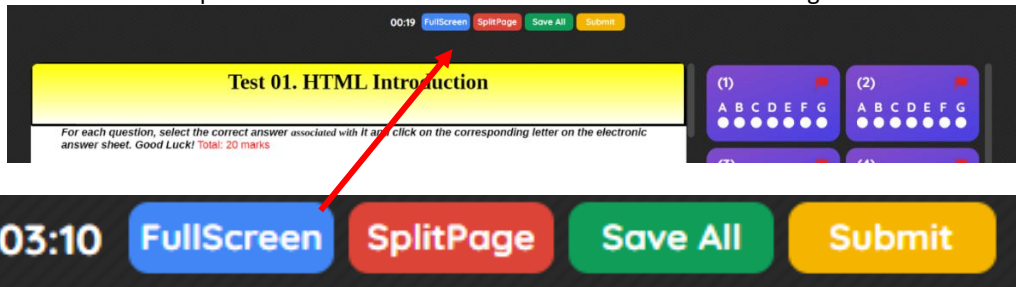
**No food or drink of any kind allowed in a computer lab. Bottled water only exception.**

**Please use bathroom breaks at a minimum. Generally, 3-5 minutes max. You will be marked ABSENT otherwise. Please explain to your parents as to why you were marked absent as they will be getting a call from the school.**

**Exercises:** Do ALL Exercises for the Unit/Lesson as they make up the bulk of the test questions. All exercises will be marked.

**Homework:** <https://liemcomputing.ca> is accessible 365/24/7. No excuses for not being able to keep up.

**Tests:** Only available for you to do in person in class and is only to be done when you have completed ALL the exercises for the Unit/Lesson. Here is what the FULL screen looks like. This test screen is extremely sensitive. Any interference will require the user to ask permission from the administrator to re-enter the test again.

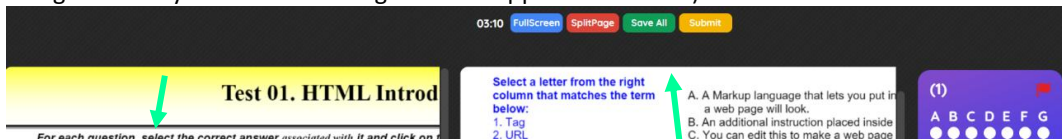


**FullScreen**

— Press this button ONCE whenever a pop-up window appears, such as Microsoft Team Window, within 10 seconds. Otherwise, it will remove the test from the screen and will require permission from administrator to re-enter.

**SplitPage**

— If you need an expanded view of the test and be able to scroll 2 screens independently. (See diagram below: Left screen able to go vertically downward and right screen opposite direction)



**Save All**

— Press this button for unfinished test and more time is needed to complete it the next day.

**Submit**

— On completion of the test, press this button once and watch for the score of your test.

**Test Pod:** 6 (up to 8) available test stations at the back of the room. First come first serve. If you require more time, be sure to use the same computer on the next day to do the test.

**Semester Spread Sheet** – When you open "Semester" spreadsheet in Topics, you can monitor your progress and check your report card mid-term and final mark for the course at any time.

**Midterm and Final marks:** Only cumulative total of the completed Unit/Lessons from the Semester spread sheet will be submitted to the office by the deadline date mark.

**Required Unit/Lessons Completion:**

**Gr 12 Courses** – Lessons 1-11, Lessons 26-36 (Previously registered students Lessons 26-36 Plus Python Units)

**Gr 11 Courses** – Lessons 1 – 22 (Previously registered students Lessons 16-36 or 26-36 Plus Python Units)

**Students registered in consecutive blocks in the same semester** will take one topic (ie. Web Development) in one block and another topic (ie) Python Units in the other block. \*Cpp, Java and Python courses are available for students that have completed the Web course (specifically, lessons 1-36)